**Guidance**

**What Are These Grants For?**

We will be awarding small grants of up to £200 towards projects that benefit Thurcroft residents. They need to support one of the three themes in the Big Local Plan- community pride, regeneration or children and young people. We will not fund statutory work unless it adds additional value (for instance, work the Council or Health Service should provide by law). We would particularly welcome new, interesting and exciting projects that benefit Thurcroft residents.

**Who Can Apply?**

Any Thurcroft Group or resident can apply. Your project needs to demonstrate some benefit to the residents of Thurcroft. New applicants are particularly welcome to apply. If you are under 16, you will need an adult guarantor to support your project. You can only apply for one grant in each round. If you have received a small grant from us previously we would want to see evidence of completion of your first project before considering a further grant.

**When is the Closing Date?**

Completed applications need to be returned by 5pm on Friday 2nd March 2018 .

**Where do we Return Forms?**

Completed forms should be returned to:

Thurcroft Big Local The Hub, New Orchard Lane, Thurcroft S66 9AE

Or by email to: [grants@thurcroftbiglocal.org.uk](mailto:grants@thurcroftbiglocal.org.uk)

**How will you Choose Successful Applicants?**

A small panel will assess the bids received and how they will fit into the Thurcroft Big Local Plan. They will be looking at the benefits of the project to Thurcroft and its residents in particular what the project gives back to residents.

Where there are more bids than money allocated, preference will be given for projects:

1. led by Thurcroft residents
2. new applicants that haven’t applied previously
3. requesting smaller amounts of money
4. that have matched funding (bringing in some cash from elsewhere)
5. can show sustainability (show they may continue after this funding has been spent)

**What if I Need Help Completing the Form**

If you have a good idea for a project but need some help completing this form, please speak to Rachel Cole on 07983147948 or email rachel.cole@thurcroftbiglocal.org.uk

**Application form**

**Contact Details**

Name of Group/Individual Applying

Name(must be over 16)

Address

Postcode

Telephone

Email

Cheques to be made out to

For BACs payment, name of account

Sort Code Account number

**Your Application**

Project Name

What do you want the money for?

How much are you applying for? How much will each item cost? *(for items over £50 please provide a quote)*Are you getting any other money from anywhere else?

**Application Form Continued**

Which of the Thurcroft Big local priorities does it meet? We can give you a copy of the Thurcroft Big Local plan if you want to know more about these. *(add a cross)*

Community Pride

Regeneration

Children and Young People

How will your Project benefit Thurcroft Residents?

What could you give back to Thurcroft Big Local through this project? *(add a cross)*

Photos

A Report or Presentation

More Big Local Volunteers

**Other:**

Please add anything else you would like to tell us about here

Please return this form to Thurcroft Big Local The Hub, New Orchard Lane, Thurcroft S66 9AE or email completed form to [grants@thurcroftbiglocal.org.uk](mailto:grants@thurcroftbiglocal.org.uk) by 5pm on Friday 2nd March 2018.

Please note, the decision of the Grants Panel is final and not subject to appeal.

**Acceptance of Conditions of Payment**

Please read the following conditions:

1. The Grant must be put towards the costs outlined in your application
2. You will be required to produce copies of relevant receipts for any Grant monies received.
3. If there is any reason to believe that Grant money has been used inappropriately, Thurcroft Big Local will carry out an investigation. If any misdemeanour is found then all monies will be returned to Thurcroft Big Local immediately.
4. All publicity for your project should acknowledge Thurcroft Big Local and the funding is lottery funded. We can provide logos for you to use.
5. If any of the above conditions are not adhered to, Thurcroft Big Local could withdraw future funding and, dependent on the circumstances, demand full repayment of the Grant.

If you need further clarification please contact RotherFed on 01709 368515 or email [grants@thurcroftbiglocal.org.uk](file:///C:\Documents%20and%20Settings\Administrator\Application%20Data\Microsoft\Word\grants@thurcroftbiglocal.org.uk)

**Optional Question**

If extra funding was available what else would you be interested in doing to support Thurcroft resident and the Big Local Plan?