

MINUTES OF THE BIG LOCAL PARTNERSHIP MEETING

Monday 13 October 2014
At Arbour Drive Community Centre

Present:	Alan Bucknall (Chair)	AB
	Anne Barrass	ABa
	Phil Dale	PD
	Kev Fordham	KF
	Tim Leach	TL
	Cath McCartan	KM
	Kay Mosley	CM
	Diane Oxley	DO
	Rachel Cole	RC
	Steve Ruffle	SR
	Alister Shaw (Part)	AS
	Julie Barnett	JB
	Katie Powell	KP
	Andrea Pears	AP
	Sue Foster	SF
	Marie Simmonds	MS
	Tony Simmonds	TS
Apologies:	Shaz Biggin	AB
	Nathan Lewis	NL
	Pam Mitchell	PM

2.0	Introductions Alan welcomed everyone to the meeting. Alan thanked Tony for chairing some previous meetings in his absence.
2.1	Minutes from 1 September 2014 These were agreed. Julie thanked everyone for their offer of help with the garden project at Rotherwood. However, Willmott Dixon has now completed this.
2.2	Youth Update from Monday 6 October 2014 The young people attended the meeting along with Shaz. Shaz advised that both youth clubs are going really well, with steady numbers every week. Shaz advised that workers have been in to give advice on different matters i.e. sexual health to the young people. The young people said that they would like an extra night as well as Tuesdays, maybe a Monday or Wednesday. This will be looked into. It was also suggested that the older ones volunteer on Fridays to gain some experience. Alan said it was great to see so many young people at the meeting and it is very important that they have their say. It would also be good if the young people wanted to be included in the Big Local.
2.3	Small Grants (2014-15)

	<p>Small grants are available for up to £200 and are for projects that will benefit Thurcroft. The grants are open to groups and individuals. Evidence from the grants will be required i.e. photographs etc. They are quick wins that will enable the community to see that money is being given out from Big Local. The small grants will be well advertised i.e. Facebook, posters, press release etc. It was agreed that Tony, Kev and Steve would be on the subcommittee for the grants.</p>
2.5	<p>AGM</p> <p>It was suggested combining the AGM with the giving out of the grants. It was agreed that this would take place in January. Steve to advise of the date, time and venue of the AGM. Alan advised that he is happy to stay on as Chair if other people are happy with this. Diane suggested having a vice-chair too. It was agreed that Tony would be vice-chair. It was reiterated that people wanting to join the partnership must attend at least four meetings and then they are required to fill in an application form. Phil advised that he has difficulty reading and writing so would struggle to fill an application form. It was agreed that someone could help fill the form in but it has to be Phil's own words as to why he would like to join the partnership.</p>
2.6	<p>Accounts</p> <p>Steve suggested Heera Singh, Rotherfed's accountant, do a session on book keeping as the money is public money and needs to be accountable. Joyce (Rotherfed's Office Supervisor who looks after the accounts/spreadsheets etc.) will also attend the session with Heera. Tim, Alan and Cath said they would like to attend this. Steve ran through all spend from 1 February 2012 to 24 September 2014. Alister suggested putting the money made i.e. from the Gala, events into an account for Year 11, when the million pounds has finished.</p>
2.7	<p>Activity Updates</p> <p>Katie advised that their time in Thurcroft is now coming to an end. Katie thanked everyone for their assistance and support while they have been in the area. Evaluation will take place across all the 15 Big Local areas and feedback will be given. As recognition to say thank you for helping with the timeline and focus groups, plus other things, £500 will be donated to the Big Local.</p>
2.8	<p>Subcommittee Structure and Steps to Progress</p> <p>The plan has now been approved and each project has a budget. A subcommittee now needs to be formed to move the projects forward. Each subcommittee will have a lead person/project manager. The partnership will need to give permission to all subcommittees to take forward the projects.</p> <p>The following sub committees were agreed:-</p> <p>Cricket Pavilion – Cath, Diane, Anne, Kay, Rachel and Julie. Neighbourhood Crime & Safety – Julie to lead on this with Kev, Marie and Tony. Greener Thurcroft – Anne to lead on this. Gala – Diane to lead on this. Events – Diane to lead on this. Pit Top and Surrounding Areas – Tim and Alan.</p>

	Training into Work – Alan to lead on this. Notes to be taken at all subcommittee meetings and distributed to the rest of the partnership.
2.9	Date of Next Meeting Monday 3 November 2014 at 6.30pm at Arbour Drive Community Centre.